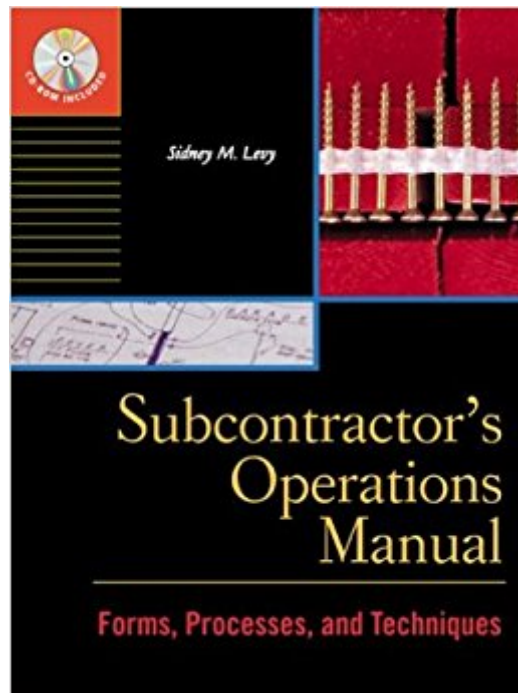


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# Subcontractor's Operations Manual : Forms, Processes, And Techniques



## Synopsis

Subcontractor's business success kit. Ready to take your subcontracting business over the top? Just follow the step-by-step techniques and procedures in Subcontractor's Operations Manual, by Sidney M. Levy. Here's everything you need to make your company more productive and profitable, including rock-solid advice for bidding on jobs, negotiating with general contractors, drawing up airtight contracts, scheduling work, dealing with change orders and more. What's more, you get a CD-ROM packed with nearly 40 reproducible business letters and forms you can use as is or easily customize. You'll see how to ask a general contractor to interpret specs...how to request a work inspection by the architect or engineer...even how to respond to an order to accelerate the work schedule. This business-building resource gives you the know-how to: \*Win the contracts you need and want\*Achieve bondability\*Negotiate favorable terms\*Prepare and stick to schedules\*Handle claims and disputes\*Deal with difficult general contractors\*Develop marketing and business plans\*Assemble design-build teams\*Write effective business communications\*And much more.

## Book Information

Hardcover: 352 pages

Publisher: McGraw-Hill Professional Publishing (April 1, 1999)

Language: English

ISBN-10: 0071348581

ISBN-13: 978-0071348584

Product Dimensions: 9.6 x 7.7 x 1.2 inches

Shipping Weight: 2 pounds

Average Customer Review: 4.0 out of 5 starsÂ Â See all reviewsÂ (2 customer reviews)

Best Sellers Rank: #1,246,519 in Books (See Top 100 in Books) #126 inÂ Books > Law >

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Excellent book for any subcontractor in the construction and remodeling business

Good.

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